



Name Ms./Mr. Student ID No. Nationality

Major..... Minor..... Date of Birth DD / MM / YYYY

Student's Mobile Number E-Mail

Note

- It takes 3 working days to process after submitting the form at Finance Unit. (Not include the submitted date)
- Please collect the document at Registrar Unit: OAA, Aditayathorn Building 3rd floor: Room 348.
- If students cannot collect the document in person and do not request to get the document by mail, they must authorize a representative to do so.

Please tick in the box for the document(s) *you* would like to request, also the number of copy:

Type of document	Fees	No. of copies	Total(Baht)
Official Transcript : <input type="checkbox"/> One Official Transcript	100		
<input type="checkbox"/> Four Official Transcripts (a package)	250		

Note : If you would like us to send the document by post, please tick the appropriate box, provide your complete mailing address, and pay the postal delivery fee.

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Please send to :

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Address

..... Zip Code

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Signature	Date	

จัดส่งพร้อม Certificate (กรณีนักศึกษาขอ Certificate ด้วย) รอระบุวันที่จบ